

## Oregon City High School Band Boosters

Booster Meeting  
October 15, 2019

### 1. Call to Order

- a. Tania Flint called to order the regular meeting of the OCHS Band Boosters at 7:30 pm on October 15, 2019, at Oregon City High School in the Band room.

### 2. Roll Call of the Board

- a. The following board members were present: Tania Flint, Jessica Mott, Marilyn Rich, Laura McGraw and Kim Egan.

### 3. Approval of September 17, 2019 Minutes

- a. Tania Flint reported that the 9/17/19 Booster Meeting Minutes have been posted on the OCHS Band Booster Website and a hard copy available. Marilyn Rich moved minutes be approved, Jessica Mott seconded the motion, no questions from attendees and minutes approved. Minutes can be accessed on Band Booster website under the Parent Information-Board sections.

### 4. New Business

- a. Tania asked for any new business to be added to agenda. No new business was added at this time.

### 5. Treasurer's Report

#### a. **Booster Accounts:**

Booster Account Treasurer, Kim Egan, reported on:

#### i. **General Fund account**

1. No further update from OCHS Accounting since June 2019. Meeting with District Accounting on October 24, 2019 to clarify balances and process.
2. Adjusted balance on OnPoint Band Booster account is \$21,371.50 (Pie payment still outstanding)

#### ii. **Equipment Fund account**

1. No further update from OCHS Accounting. Meeting with District Accounting on October 24, 2019 to clarify balances and process.

#### b. **Student Accounts**

- i. Student Account Treasurer, Laura McGraw, reported that all current check requests have been documented on the Student Account Spreadsheet. A *GATEWAY Check Request* for September was sent to Dana Henson and an *October Check Request* for Gateway will be sent to Dana Henson. No further update from

OCHS Accounting. Meeting with District Accounting on October 24, 2019 to clarify balances and process.

**6. Reports of Standing Committees**

- a. **Fundraising:** Report by Tania Flint and Jessica Mott.
  - i. Scrip: Scrip orders continue online, next order due 10/27/19 with pickup of any cards on 11/1/19 at OCHS (Caralee Thygeson's classroom).
  - ii. Band Daze (Music Daze) Reported by Tania Flint.
    - 1. 125 participants -45 Choir and 84 Band Scarlet Brigade.
    - 2. Proceeds were distributed between Choir and Band Scarlet Brigade. Tania Flint moved that Band Scarlet Brigade portion allocate \$50.00 per share and \$235.06 to General Fund, Laura McGraw seconded, no questions and motion approved.
  - iii. PIE Sales: Reported by Tania Flint
    - 1. Big success, record sales with 855 items sold by 48 Band Scarlet Brigade students.
    - 2. Top 3 Sellers: Alexis Higgins and Alex Hankins (tied 53) and Jackson Rose (48).
    - 3. 7 more students sold over 30 items.
  - iv. HONEY Sales: Honey is still available, contact Dana Hensen.
  - v. POINSETTIA Sale: Order forms sent out in class: orders due 11/1/19, correct pick up date to be confirmed.

**7. Upcoming Activities and Trips:** Tania Flint reported:

- a. **Veteran's Dy Parade-** November 11, 2019. Call time TBA.
- b. **DC -Philadelphia Trip:** See attached payment schedule.

**8. Oregon City Band Booster Club Business:** Reported by Tania Flint

- a. **Bylaws Discussion:** We are needing to update Bylaws to address process to complete non-profit status.
  - i. Attendees were given draft of updated Bylaws and they were discussed. Several items from previous bylaws were better addressed in the Policies and Procedures. Tania recorded suggestions to consider.
  - ii. A second October Booster Meeting is scheduled for Tuesday October 22, 2019 at 7:00pm at Tania's house (17442 Georgia Ave, Oregon City), to review final draft and vote to adopt.

**9. New Agenda Items:** No new items.

10. **Reminders/ Announcements/ Good of the Order:**
  - a. Watch the Booster Calendar, Facebook and Website for updates as well as Mr. Henson's weekly emails for updates.
  - b. Next Special Booster Meeting: October 22, 2019 at Tania's house.
  - c. Next Board Planning Meeting: November 4, 2019.
  - d. Next Regular Booster Meeting: November 12, 2019 at OCHS,
  
11. **Adjournment:** Meeting adjourned by Tania Flint at 8:31 pm.

**Thank you for supporting our band!**  
**We appreciate you and all you do to enhance OC Band!**