

# Oregon City High School Band Boosters

## Meeting Minutes

September 1, 2015

### I. Call to order

Christy Parrish called to order the regular meeting of the OCHS Band Boosters at 7:33pm on September 1, 2015 at Oregon City High School in the Presentation Room.

### II. Roll call

A formal roll call was not conducted. The following board members were present: Michelle Phillips, Christy Parrish, Kim Conley, Tyler Kendall and Margot Schultz. Several dozen band booster parents were present as well.

### III. Approval of minutes from last meeting

The minutes from the last meeting were distributed after that meeting but were not read aloud. Tyler Kendall entered as motion to approve the minutes. Christy Parrish seconded the motion. The minutes were approved.

### IV. Treasurer's Report by Kim Conley and Tyler Kendall

Kim Conley, Tyler Kendall and Darla Lancaster (last year's treasurer) got together and discussed the finances for 2014-2015. Last year's band boosters spent most of their efforts on raising money for the students' funds to help them pay for Canada, therefore the General Fund is starting this year with a \$0 balance.

The Students Accounts Fund at the end of the 2015 school year was approximately \$11,647.92.

We need more yearly dedicated General Fund fundraisers to rebuild the General Fund.

### V. Reports of Standing Committees

#### a) Fundraising Report by Shelly Ramirez

Five Guys is willing to have a dine-in with a 10% kickback to the band on every home football game day. No flyer needed, just tell them to credit the Band. Michelle Phillips will call 5 Guys.

Hawaiian Time is willing to have a dine-in during lunch hour. They would require flyers be presented. Just let them know the dates.

Michelle Phillips says we are scheduled to do dine-ins for Panda Express, Wichita Pub, and Burgerville.

Tania Flint suggested Yogurt Shack.

Deanna Marciel volunteered to post the dine-in events on assorted Facebook pages.

We need Committee Members for Dine-Ins/Dinners Out.

b) Scrip Report by Caralee Thygeson

Last month there was \$8405 of scrip purchased: \$390 to the Students Accounts Fund and \$48 to the General Fund.

There are new scrip forms to use.

Caralee recommends people try the online scrip because they don't seem to know as much about that. Michelle Phillips recommends it as well and uses it a lot .

Caralee also plans to present to the kids the idea of using the online scrip since they are so tech/digitally oriented.

Next scrip order date is 09/18/2015 and pick up is scheduled for 09/22/2015. Caralee can hand out the scrip to the parents at the band retreat student drop off.

c) Volunteer Report by Tania Flint and Jessica Mott

A clipboard was passed around to gather contact info and let people see the volunteer opportunities available. Some opportunities are as follows:

March w/band

Drivers for Band Daze

Bingo (need committee people)

Bunco (need committee people)

Pop Cans

Sept 22 uniform distribution

Homecoming Parade marchers

Dinners Out

Burgerville Dinner Out (3 kids x 3 hrs + kids to play music)

Michael Allen Harrison (needs a shadow parent and 6 committee members)

Band retreat chaperones (need background checks and fingerprinting)

(Note: The background check cost is \$65 and it gets charged to the band. The band is considering the option of forwarding the costs to the parent via the school's accounting department.)

d) Uniform Report by Angela Gifford

Shoe orders are due by Thursday Sept. 3. For those needing shoes, pay for the shoes, fill out the order form except for the shoe size, and we will let the kids try on the existing (poor condition) shoes and when we determine their shoe size we will fill it the size needed.

See Section V g) for more information on marching shoes.

Mr. Formal (the store) or Men's Wearhouse (tbd) will fit kids who need concert attire. Time and date are TBD.

Concert attire has not changed. The order form for concert attire is online on the website. Concert attire needs to be ordered by Sept. 21.

There are several different types of performance attire: concert, marching and jazz. Michelle Phillips will put explanations of the different types on the website.

The Volunteer Committee is going to use Sign Up Genius ([signupgenious.com](http://signupgenious.com)) which is a web-based sign up system.

Christy thanked all volunteers for their time and efforts.

e) Membership Report by Wendy Schlichting

No report.

f) Social Media Report by Christy Parrish

We are using a new emailed newsletter template.

We are using Facebook a lot as well, especially for breaking news – buses have left, buses are arriving, etc. If you want something posted on Facebook then send the info to Christy and let her post it. Non-admin posts are not readily seen.

DM Katie is using a text message service that any band member or parent can sign up for by texting “@OCMB” to 810-10. Michelle will post this info on the website.

g) Website/Apparel Report by Michelle Phillips

Michelle requests that if you ever see something missing off the website, or if you have something you want put on the website, then please let her know.

If you need a form then it will be on the website, either front page or under About/Forms.

A new feature on the website is that on the main page, bottom left you can upload pictures to the site.

Students will get their sweatshirts and t-shirts on Tuesday Sept 3, but apparel won't be handed out without an accounting receipt handed or texted to Michelle Phillips.

Adults must have special attire to march – this is “CREW” apparel (not spirit wear.) Order forms for the attire are on the website. Michelle will collect money for the orders at the next football game. Write checks to OCHS Band. \$10 t-shirt and \$30 sweatshirt.

Spirit Wear - some gear is arriving next week. Anyone can go to the website and order it at any time.

Shoes – the band is strongly recommending that Freshman, Sophomores and Juniors buy their own black marching shoes because the school's marching shoes are in poor condition. Seniors who need to borrow shoes will be given first priority.

The shoe order form is on the website and in the Band Room. Put the shoe order form + receipt into the band room folder. (All students know or can find out what/where the "Band Room Folder" is.)

## VI. Reports of Special Committees

### a) Band Daze Report by Christy Parrish

We have some drivers signed up but we need more.

Signups for students start in class on September 10. Kids need to organize into groups of 4. The general schedule is as follows:

9:30am – gather at the school.

10:00am – walk through neighborhoods

Lunch break on own as needed

3:00pm – return to school

Fred Meyers Rewards Program Cards will be handed out to the community by the students.

Some people like to donate pop cans during this event, although this is not a pop can fundraiser per se. If you can bring the cans back to the school in your vehicle then do so. If you cannot take them then write down the donor's address, ask them to leave the bag(s) out and Margot will collect them.

We need someone to bring a trailer to gather all the cans brought to the school and then deliver the cans to Margot's house.

### b) Bingo Report by Wendy Schlichting

No report.

### c) Bunco by Kim Conley

We need a date.

### d) Dinners Out by Michelle Phillips

See V a).

### e) Michael Allen Harrison Report by Sheri Jones

A contract was just signed with Abernathy Chapel for Sunday Dec 6 at 4:00pm. The building capacity is 310. Ticket price has been \$20 but may be bumped up to \$25.

Julianne Johnson will be participating with Michael Allen Harrison.

The next MAH meeting is Wednesday Sept. 9 at 7:00pm at Haggens. Additional committee members are needed.

This is a Student Account Fund and General Fund fundraiser.

f) Band Photos by Michelle Phillips

Northwest Sports Photography is scheduled for Sept 22 at 4:00pm.

Students should wear "bus clothes." Michelle Phillips will put an explanation of "bus clothes" on the website.

Practice will be cancelled that night.

**VII. New business**

a) Fundraising Protocol by Tyler Kendall

Christy moved to table the topic.

**VIII. Announcements/Calendar/Good of the Order**

a) Pete's Cruise In – Lisa Bach, Co-chair

Event is coming up this Saturday. Food Handler's cards for the concessions workers need to be turned in by Thursday at practice. The work list will be published or emailed soon.

b) Football game this Friday night at home vs. West Linn

There is a 6:00pm call time.

Students wear a Scarlet Parade band shirt, others can wear Red Zone shirts and for the Sept 4 game only, they can pay \$1 instead of \$3 for the school-sponsored BBQ. Students should wear "Pioneer Casual." Michelle will put a definition of "Pioneer Casual" on the website.

Note we no longer get a gate list. Parents must pay to get into the game.

Deanna Marciel mentioned issues with the stanchions. They are very heavy and difficult to move, so we need to know where we'll be in advance. The belief is we'll be on the 30 yard line (south side), but we still need formal confirmation. Christy is working with Mr. Henson/Mr. Jones to resolve this and will publish the outcome to Facebook.

The reason for our move is issues with the cheerleaders' visibility, issues with traffic flow, and to enhance the unity of the students.

c) Next Booster meeting October 6 at 7:30pm

**IX. Adjournment**

Michelle Phillips adjourned the meeting at 8:30pm.

Minutes submitted by: Margot Schultz

Minutes approved by: \_\_\_\_\_

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**Oregon City High School Band Booster Club  
Treasurer's Report  
September 1, 2015  
Prepared by: Kim Conley and Tyler Kendall**

**As of June 30, 2015 the Band Booster Club had the following  
balances:**

**Student Accounts: \$11,647.92  
General Fund: \$0**