

# Oregon City Band Boosters

## Meeting Minutes

December 1, 2015 @ 7:30pm @ OCHS Band Room

### **I. Call to Order**

Michelle Phillips called to order the regular meeting of the OCHS Band Boosters at 7:34pm on December 1, 2015 at Oregon City High School in the Presentation Room.

### **II. Roll call**

A formal roll call was conducted. The following board members were present: Christy Parrish, Tyler Kendall, Michelle Phillips and Margot Schultz. Kim Conley was absent. Assorted band booster parents were present as well.

### **III. Approval of minutes from last meeting**

Approval of minutes by Secretary Margot Schultz from the November 3 meeting were deferred to the January meeting.

### **IV. Treasurer's Report by Tyler Kendall**

The Students Accounts Fund contained approximately \$21,163.00. This does not include MAH or poinsettias.

The General Fund is at \$2,405.84 but this does not include a number of items like MAH..

### **V. Reports of Standing Committees**

#### **a) Fundraising Report**

No Report. The Fundraising Committee desperately needs a new coordinator ASAP to shadow Christy for the rest of the year. We need someone to work with the band kids, who have a lot of great ideas.

We still need a Band-O-Thon chair which is not scheduled yet but will tentatively be in January or February. Last year it was at the Prince of Life Church in Oregon City behind Haggens. 24 hours long and structured with food and chaperones. The kids get pledged to their accounts and because the money goes to a 501c3 account it has the potential to be tax deductible, although you should definitely consult with your CPA or tax attorney for specific rules.

#### **b) Scrip Report by Caralee Thygeson**

Chair absent so report by Michelle. \$485.54 profit -> \$99.04 to the general fund and \$16.00 to the instrument fund.

Some vendors (such as Amazon) have online scrip that you can easily purchase before utilizing the online retailer

#### **c) Volunteer Report by Tania Flint and Jessica Mott**

We need volunteers for Michael Allen Harrison this weekend: a couple of people on Saturday to help hand out poinsettias between 10:45am-12:00pm and several people on Sunday for the front doors. The coordinators will put an event into Sign-Up Genius.

Bingo is now also on Sign Up Genius although the date is not set.

We also need people to sell OC Pioneers Tumblers at basketball games.

- d) Uniform Report by Angela Gifford  
No report.
- e) Membership Report by Wendy Schlichting  
No report.
- f) Social Media Report by Christy Parrish  
No report.
- g) Website/Apparel Report by Michelle Phillips  
No report.

## **VI. Reports of Special Committees**

- a) Wrestling Bazaar Booth – there were 205 booths & 170 vendors at OCHS. The booth cost \$35. We sold plastic tumblers which Deanna Marciel filled with candy and Italian sodas. Our profit was \$273 and we got a lot of PR for MAH. It was suggested that we try to sell plastic Tumblers filled with crackers at upcoming basketball games. Michelle will ask Andy.
- b) Bingo Report by Wendy Schlichting  
No report.
- c) Bunco by Michelle for Kim Conley  
Bunco made \$1448.17 profit -> \$660.00 to the general fund and \$760 to individual student accounts. It was very fun and everyone enjoyed themselves.
- d) Shako Pass  
Collected \$537.90 and sold \$40 in tickets for the Ferrari.
- e) Dinners Out by Michelle Phillips  
January 31 is Wichita Pub. Voucher is needed and 50% goes to the general fund.  
March will be Panda Express. A Friday would be the first choice. Michelle will put it on the website.
- f) Michael Allen Harrison Report by Sheri Jones  
Event is December 6 @ 4:00pm. Doors open at 3:30pm. Kids are still selling tickets and the deadline is December 2. Under 100 tickets have been sold. For each ticket sold -> \$15 to the individual student fund and \$10 to the general fund. Turn money into the accounting office and bring the receipt to Dana. \$25 Dutch Bros card to the kid who sells the most tickets. All tickets sold at the door will go to the general fund.
- g) Poinsettia Report by Jessica Mott  
Poinsettia sales were a huge success. 383 poinsettia were sold yielding approximately \$2300 to student accounts. They were delivered to OCHS on Saturday. The final report has not been created.

The vendor also has a Spring Basket fundraiser which we may do.

## VII. New business

- a) On November 5, 2015 Tyler Kendall made a motion to the board that we transfer \$238.36 from the US Bank Checking account to the Booster General Fund account. This motion was seconded by Margot Schultz and passed with a majority vote of 4 approvals.

On November 5, 2015 Tyler Kendall made a motion to the board that we keep the US Bank account open for the strict purpose of accepting credit card payments and open a second processing account with Stripe. In addition, we approve the ordering of a new Square card reader so we can accept chipped credit cards and avoid any liability for chargebacks. The approximate cost is \$50.00. the motion was seconded by Michelle Phillips and passed with a majority of 5 approvals.

- b) Pep Band shirts – the shirts cost just under \$6 each and the design is the same as last year. We will not charge the kids.

There are three sponsors and Michelle needs their logos. Christy will send a letter to Tania for the sponsors. Note it is hard to find sponsors because the school solicits as a whole.

- c) Band Council Fundraisers by Austin Kendall

Most of Band Council met on Saturday. Their ideas are as follows:

- 1) Car Wash
- 2) Poker Night (similar to Bunco)
- 3) Festival and Chili Cook-off or BBQ on the track field – though it could conflict with PioFest.
- 4) Dog Race/Carnival
- 5) Vendors
- 6) 5K Run – the Track team did a 5K run this year at the tulip fields.
- 7) Pompoms – the Band Council asked the Band Boosters for \$600 to buy 300 candy-filled pompoms. They would buy the pompoms for \$2 each and sell for \$4 each. They will be sold 1 at a time (not in pairs.) They can be sold at basketball, lunch, before assemblies, or during Spirit Weeks. The student store doesn't sell anything similar. All stock would be sold by the end of the school year.

Tyler Kendall made a motion that the Band Boosters approve \$600 for the Band Council to buy pompoms. Christy Parrish seconded the motion. The vote was all ayes. The motion passes. (The purchase is contingent upon school administration approval.)

ALL SUGGESTIONS NEED FUNDRAISING CHAIRS! Please let a board member know if you are interested.

## VIII. Announcements/Calendar/Good of the Order

- a) We have 4 applicants for board positions:

1. Michelle Phillips – Co-Chair
2. Tania Flint – Co-Chair
3. Kim Conley – Student Account Treasurer
4. Tyler Kendall – General Fund Treasurer
- 5.

We will be accepting nominations until the next board meeting in January. You can nominate yourself or others.

- b) Next Meeting is January 5, 2016 at 7:30pm in the Presentation Room.

## IX. Adjournment

~~Michelle~~Michelle adjourned the meeting at 8:16pm.