

Oregon City Band Boosters

Meeting Minutes

February 2, 2016 @ 7:30pm @ OCHS Presentation Room

1) Call to Order

Michelle Phillips called to order the regular meeting of the OCHS Band Boosters at 7:34pm on February 2, 2016 at Oregon City High School in the Presentation Room.

2) Roll call

A formal roll call was conducted. The following board members were present: Christy Parrish, Tyler Kendall, Michelle Phillips, Margot Schultz and Kim Conley. No board members were absent. 20+ assorted band booster parents were present as well.

3) Approval of minutes from last meeting

Tyler Kendall made a motion to approve the minutes from the Booster General meetings on January 5, 2016. Christy Parrish seconded the motion. The motion passed and the minutes were approved.

4) Treasurer's Report by Tyler Kendall & Kim Conley

- a) The Students Accounts Fund contained approximately \$20,997.68. Approximately \$7380 was sent by us to Gateway for the fall Hawaii trip.
- b) The General Fund balance is at \$3764.68. This includes income from Fred Meyer (\$529.72), MODA (\$440.00), Bob's Red Mill (\$600.00), Bunco (\$688.17), Wrestling Bazaar (\$273.05), Shako Donations @ Apple Pie Concert (\$537.90), Car Raffle @ Apple Pie Concert (\$40.00), and MAH (\$1024.00), and expenses from Tumblers & Pom-poms (\$368.16). We also have income of \$166.95 for scrip and \$936.00 in donations.

To make a deposit or payment for Hawaii using your student account, please email Kim Conley.

5) Reports of Standing Committees

a) Fundraising Report

- i. Tania Flint will be coordinating alongside with Christy for the remainder of the school year.
- ii. Austin Kendall reports Pom-pom sales are going well. The initial price point was \$5 but that was deemed too high and it was adjusted downward.
- iii. The SmartCell Cell Phone Accessory fundraiser, chaired by Mr. Henson will have sales from the first round go 50% to student account and 50% to general fund. The second round will go 100% to student accounts.
- iv. Band-A-Thon is scheduled for March 11. Tania wrote a general donation request letter which will be put on the website by Michelle Phillips. It can be downloaded by anyone and sent out to bolster requests for donations.
- v. There will also be a Hawaii-specific donation request letter on the website which Hawaii bound marching band students can download.
- vi. Spring flower basket orders (via the same company that supplied the poinsettias) will be taken April 1-20.
- vii. A Pepperoni Fundraiser was suggested. Tyler Kendall moved that the Band Boosters approve the Pepperoni Fundraiser contingent on the 4 conditions listed below, and Michelle Phillips seconded the motion. The vote was 1 abstain, no opposed and the rest approved.
Conditions:

- 1) Mr. Henson's approval
- 2) Students' approval

- 3) Adult Coordinator steps forward
- 4) The Band Boosters advance the funding to purchase product
- viii. Band Daze is scheduled for May 14.
- ix. Michelle Phillips made a motion and Tyler Kendall seconded the motion for Band Boosters to approve Smart Cell, Spring Flower Basket, Band-A-Thon, Band Daze and **Cosmos Popcorn** contingent on each listed fundraiser having students' approval and band director's approval. The vote of approval was unanimous.

We need a general fund fundraiser to allow us to afford scholarships, food on trips, etc.

It was also suggested that perhaps a small percent of frequent student fundraisers (ex. 10%) should go to the general fund.

- b) Scrip Report by Caralee Thygeson
Chair absent so report by other. Scrip raised \$166.95 for January.
- c) Volunteer Report by Tania Flint and Jessica Mott
We need volunteers to sell pom-poms and tumblers during bball games. Tania and Jessica will send a request out and Miranda Parrish will look for students.
- d) Membership Report by Wendy Schlichting
Chair absent so no report.

6) Reports of Special Committees

- a) Dinners Out by Michelle Phillips
March 4 will be Panda Express. Vouchers are online and will be mailed. Austin will message the band and the band boosters. Burgerville last raised \$255.00. We could consider doing another on Band Daze since most people stop midday to eat.
- b) Pom-Poms & Tumblers by Michelle Phillips
Miranda Parrish will organize.
- c) Band-A-Thon by Michelle Phillips
Tania Flint volunteered to coordinate. It is scheduled for the daytime on March 11 at the high school, which is a no school day for middle and high school, and still needs a coordinator. There may be a bball playoff game that day as well, which could be incorporated into the event. Money donated via Band-A-Thon and intended for the Hawaii trip must be turned in by March 11 in order for it to be available in time. (The final "catch up payment" is due March 31.) The final deadline for all Band-A-Thon donations is March 17.
Also note that money from Band-A-Thon ~MAY~ be tax deductible. Consult your tax attorney for guidance.
- d) Letter Writing Campaign by Tania Flint
A general donation request letter was drafted by Tania. It is now available on the band booster website for download and dissemination.

7) New business

- a) We still need coordinators for Fundraising, Social media, Uniforms, Membership, and Volunteer Coordinator. Anyone in Band Boosters can volunteer and then the board formally appoints them. If anyone has questions then contact Christy Parrish.

8) Announcements/Calendar/Good of the Order

- a) Next Booster Meeting is March 1, 2016 at 7:30pm in the Presentation Room.
- b) Teddy Bear Parade is tentatively scheduled for May 21st, which is the morning of the Florence trip. (We are still waiting for a decision by the city for the exact date.) We would still participate and then leave for Florence directly after.
- c) The next Pete's Cruise In meeting is February 10 @ 7:00pm @ Haggens. It is possible that the PCI money could be forwarded to the student accounts in time for being used on the Hawaii trip.

d) Deanna Marciel requested that there more text notifications of fundraisers, events, etc. Note that interested people can sign up for texts via a link on the OCHS MB website.

9) Adjournment

Michelleadjourned the meeting at 8:10pm.