

Oregon City Band Boosters

Meeting Minutes

March 1, 2016 @ 7:30pm @ OCHS Presentation Room

1) Call to Order

Christy Parrish called to order the regular meeting of the OCHS Band Boosters at 7:30pm on March 1, 2016 at Oregon City High School in the Presentation Room.

2) Roll call

A formal roll call was conducted. The following board members were present: Christy Parrish, Tyler Kendall, Michelle Phillips, Margot Schultz and Kim Conley. No board members were absent. 10+ assorted band booster parents were present as well.

3) Approval of minutes from last meeting

Tyler Kendall made a motion to approve the minutes from the Booster General meetings of February 2, 2016. Michelle Phillips seconded the motion. The motioned passed and the minutes were approved.

4) Treasurer's Report by Tyler Kendall & Kim Conley

- a) The Students Accounts Fund contained approximately \$16,395.03. Approximately \$6600 was sent by us to Gateway for the fall Hawaii trip. MODA money (\$180) came in.
- b) The General Fund balance is at \$4,011.79. Income was Burgerville Dinner Out - \$255.88 and Wichita Dinner Out - \$300.00; Dr. Haskett - \$250.00 towards Pep Band Shirts; Pioneer Pizza - \$250 for 2015-2016 Pep Band Shirts AND \$250 for 2016-2017 Pep Band Shirts; \$180 for Moda; Tumblers/Pom-poms raised \$135.00. We spent \$483.24 to purchase the Pom Poms, \$122.53 for additional MAH Concert expenses; \$768.00 to purchase the Pep Band Shirts.

To make a deposit or payment for Hawaii using your student account, please email Kim Conley.

5) Reports of Standing Committees

a) Fundraising Report

- i. Wendy S. can't do Bingo in the Spring and we are currently saturated with other fundraisers, so we are pushing it to next school year.
- ii. Band Daze is tentatively scheduled for May 14, although we are waiting for final approval from Mr. Henson. Tyler Kendall and Christy Parrish are co-chairs. We need more student participation in order to cover a larger area of the community and thus raise more money. A suggestion was made to publish the amount money raised per student in previous Band Daze in order to convince students that participation is financially worth it.
- iii. Burgerville Dinner Out is scheduled for May 14, the same day as Band Daze. Michelle will make Burgerville flyers advertising the event and the students can hand these and the Fred Meyer Rewards program cards out as they are canvassing the community during Band Daze. We would like students to play their instruments at Burgerville if possible. Students will wear their marching band uniform and 8th graders participating should wear black OCMB shirts or sweatshirts, preferably with black pants, and black shoes.

Burgerville said we could sell raffle tickets for a prize to the Burgerville customers. We have a number of prizes available, or we could purchase an iPad or something similar. We'll discuss more at a later band booster meeting.

b) Scrip Report by Caralee Thygeson

We had 18 orders and raised approximately \$400-\$500 for the student accounts. Michelle would like to send thank you notes to the OCHS teachers who are purchasing scrip through us. The next scrip orders are due March 4.

c) Volunteer Report by Tania Flint and Jessica Mott

There are a lot of upcoming volunteer needs.

- i. Presuming either or both basketball teams continue to win, we will eventually need 4 chaperones to ride the band buses during the day to the Chiles Center.
- ii. Band-A-Thon is scheduled for Friday, March 11. (This is a no school day.) 8th graders can participate.

It is tentatively scheduled for 8:00am – 4:00pm, per Mr. Henson, but Michelle is going to ask that it be 8:00am – 5:00pm because if the basketball team continues to win then we won't return from the Chiles Center until 5:00pm anyways, and we would like to advertise it as 8:00am-5:00pm without caveats. (We will know after the March 9 game if there will be a March 11 game.)

We need 2-3 adult helpers in the am, 2 adult helpers at lunch, and potentially 4 chaperones riding to the game.

Tyler Kendall made a motion for the Band Boosters to fund up to \$200 for lunch for Band-A-Thon. Michelle Phillips seconded the motion. The motion passed.

- iii. Band Daze is scheduled for May 14. We need lots of parent drivers!
- iv. Burgerville Dinner Out is scheduled for May 14 after Band Daze. We need to provide 3 kids and 1 chaperone per hour at Burgerville for the 5:00-8:00pm event - probably two 1 ½ hour shifts would be easiest.
- v. We need approximately 8 chaperones for the Florence trip. The cost to the chaperones has not yet been determined. The chaperones need to be fingerprinted and background checked through the school district.
- vi. We need parents to help March in the Teddy Bear Parade.

d) Membership Report by Wendy Schlichting

Nothing to report.

e) Membership Report by Angela Gifford

Chair absent - no report. Caralee Thygeson volunteered to be the uniform coordinator for 2016-2017.

6) Reports of Special Committees

a) Dinners Out by Michelle Phillips

March 4 Dinner Out will be at Panda Express from 11:00am-11:00pm. Vouchers are on the website and will be emailed. We will also hand out vouchers this Tuesday and Wednesday at the basketball games, and Thursday at the concert. Austin will message the band and the parents. The next dinner out will be May 14 at Burgerville.

b) Band-A-Thon by Tania Flint

It is scheduled for the daytime on March 11 at the high school, which is a no school day for middle and high school. If there is a basketball playoff game that day it will be incorporated into the event.

Flat donations should be turned in by March 11 and per hour donations turn in deadline is March 17.

c) Smart Cell Fundraiser

We are done with phase 1. We don't have totals yet from Mr. Henson. Phase 2 can now commence. In phase 2 students will receive 100% of the profit on each sale (half the selling price.) Order forms are on the website.

d) Hawaii Trip by Michelle Phillips.

The signups are as follows: ~150 people going.

88 band students 8 adult band chaperones (including Mr. Henson)

18 JROTC students 7 adult JROTC chaperones (including Larsen)

9 cheer students 1 cheer chaperone

1 flag student

18 parents/minors going independently, i.e. not as chaperones.

Ideally we would have more registered adult band chaperones to allow for an 8 to 1 ratio. We may be able prevail upon some of the JROTC chaperones to help us.

By March 31, 2016 all the payments need to be caught up with Gateway.

7) New business

a) We still need Communications/Email, Website/Apparel, Fundraising, Membership, Volunteer and Alumni coordinators. Anyone in Band Boosters can volunteer and then the Board formally appoints them. If anyone has questions contact Christy Parrish.

b) We need representatives to attend Ogden's Pop Concert on May 19 from 7:00-9:00pm and Gardiner's Pop Concert on June 2 from 7:00-9:00pm to promote Marching Band and pass out flyers and Fred Meyer's Rewards info cards. We also need to set up at table at the OCHS Freshman Orientation/Curriculum night on April 20th from 7:00-8:30pm. We could show our slide show and sell tumblers.

8) Announcements/Calendar/Good of the Order

a) We are still trying to figure out the best (cheapest, safest) way to transport the band equipment to Hawaii. Michelle knows of a wholesale freight forwarder we could use, but need to provide pallets and pack on our own. A freshman parent has offered to pallet it up and send it for free one way (to Hawaii). Some people mentioned that some shippers can be careless with the cargo and cause damage. They will research further.

b) Tyler Kendall moved that we close the Oregon City Band Boosters checking account at US Bank and open a new account at OnPoint Credit Union and transfer the \$200 balance. This account will require two signatures. Authorized signers will be the two co-chairs. Michelle Phillips seconded the motion. The motion passed.

c) Tyler Kendall moved that Michelle Phillips and Tania Flint, as co-chairs of the Oregon City Band Booster Board for 2016-2017, be approved as signers on the OnPoint Credit Union accounts through June 30, 2017. Kim Conley seconded the motion. The motion passed.

d) Next Booster Meeting is April 5, 2016 at 7:30pm in the Presentation Room.

9) Adjournment

Christy adjourned the meeting at 8:29pm.