

Oregon City High School Band Boosters
Meeting Minutes

January 10, 2017

I Call to Order

Michelle Phillips called to order the regular meeting of the OCHS Band Boosters at 6:04pm on January 10th at Oregon City High School in the Choir Room.

II Roll Call

The following board members were present; Michelle Phillips, Tania Flint, Tyler Kendall and Jessica Mott. Kim Conley arrived approximately 15 minutes after roll call.

III Approval of minutes from last meeting

Minutes from the last meeting were posted to the website and were not read aloud. We discussed reviewing the wording of the motion regarding snack shack funds allocation as well as adding the Adjourn time to the final record. Tania Flint moved to approve the minutes with the above mentioned changes made. Tyler Kendall seconded. The motion passed and the minutes were approved.

IV Treasurer's Report by Tyler Kendall

General fund has a current balance of \$5,871.92. Income since reported in December minutes was \$250.00 from Haskett Orthodontics for Pep Band Shirts, McCoy Family donation of \$1,000.00 and Oregon City Dentistry donation of \$150.00. Expenses since last reported was \$901.75 for Pep Band Shirts.

Kim was coming straight from work and did not have totals with her for student accounts. She later emailed them to board members. Current balance is \$12,464.76. Income was 2nd November scrip of \$123.07, December scrip of \$300.85 and fall fees paid/adjusted for \$415.00. Payments were made for Canada in the amount of \$1,215.00.

V Reports of Standing Committees

a) Fundraising - Coordinator needed.

Poinsettias reported by Jessica Mott. Some issues regarding allocation of funds due to several plants going missing from the band room. Dana suggested that General Fund be deducted for the couple of plants that we were unable to deliver. Total sales were \$4,590. After expenses paid to AI's and reimbursement to Tania Flint, student accounts earned \$1,751.50 and General Fund earned \$390.64. Credit card fees still need to be deducted from the General Fund amount as well as the cost of missing plants.

Basketball Concessions reported by Michelle Phillips. Concessions sign-ups are going well. We currently have two evenings with spots still open.

Bunco reported by Kim Conley. The decision has been made to cancel the Bunco fundraiser at this time due to availability of location and time.

Spirit Mountain Bus reported by Jessica Mott. The charter bus is available for March 18th. It was decided that passengers will pay \$21 per ticket, \$10 to student accounts and \$11 to General Fund. General Fund will cover any credit card fees incurred. Passengers will need to sign a waiver stating the policies required by Spirit Mountain Casino. We need to secure our reservation with a credit card. Tyler stated that the OnPoint debit card was not the best option as that was approved by the school for Hawaii use only. Michelle offered to use her personal card. Tyler moved that we use Michelle Phillip's personal credit card to secure our reservation, with the understanding that any incurred expenses will be reimbursed by the Band Boosters. Tania seconded and the motion passed.

Dinner Night Out reported by Michelle Phillips. Next dinner is Panda Express on January 13th. Voucher required. February 26th is Wichita and Abby's rescheduled for March 16th.

Band-A-Thon reported by Tania and Michelle. February 10-11th. Many items have been donated. Sponsorship forms are going out to students tomorrow. Band members will participate in the basketball game that evening and stay overnight at school.

Flower Baskets reported by Jessica and Tania. Deadline to reserve flower baskets with Al's is February 22nd. Tania has reached out to Serres Nursery as we would prefer to use them.

- b) Scrip reported by Tyler Kendall, Caralee was absent. Last scrip order totalled \$2,604.99, \$115.05 to students.
- c) Volunteer reported by Tania Flint and Becky Esterberg.
Still in need of a few volunteers for concessions and Band-A-Thon. Will use Signup Genius for donations still needed for Band-A-Thon.
- D) Uniforms reported by Dana Henson, Caralee absent.
Still missing some marching uniforms. Also there has been some mix ups with shakos so some students have shakos that were checked out to other students. Student accounts will be charged for missing items. Deadline?
- E) Membership – Coordinator needed. No report.

VI New Business

- a) Tyler moved that we reimburse Matt Ramage in the amount of \$37.45 for an Uber fee for an ill chaperone. This comes out of the Hawaii funds and does not affect General Fund. Michelle seconded and the motion passed.
- b) Tyler has created proposed changes to our current by-laws. Major changes include moving from Co-Chairs to a Chair and a Vice Chair, changing the names and duties of some coordinator positions as well as the voting process at board meetings. All proposed changes were discussed and will be posted on the website for review. The board will vote on these changes at the next scheduled board meeting.
- c) Next month nominations begin for the 2017-2018 Booster Board. We will need volunteers to be part of the nomination committee, not current board members.

VII Old Business

- a) Canada trip is 5/20 – 5/22. Cost is \$415 per student and \$310 for chaperones. We currently have 94 students registered for the trip and will need 10-12 chaperones.
- b) Pete's Cruise In begins their meetings next week, specific time and date is not certain.

VIII Announcements/Calendar/Good of the Order

- a) Next board planning meeting is January 30th at Abby's Pizza, 6:00pm.
- b) Next booster meeting is Tuesday, February 7th at 7:30pm.
- c) Dana reported that the OCHS Scarlet Brigade was honored at the recent school board meeting for representing Oregon City so well in Hawaii. The video can be seen on the district website.

Adjourn 7:24pm