

Oregon City High School Band Boosters
Meeting Minutes

December 6, 2016

- I Call to Order
Michelle Phillips called to order the regular meeting of the OCHS Band Boosters at 7:32pm on December 6, 2016 at Oregon City High School in the Band Room.
- II Roll Call
The following board members were present; Michelle Phillips, Tania Flint, Tyler Kendall, Kim Conley and Jessica Mott.
- III Approval of minutes from last meeting.
Minutes from the last meeting were posted to the website and were not read aloud. Tyler Kendall moved to approve the minutes, Lisa Bach seconded. The motion passed and the minutes were approved.
- IV Treasurer's Report by Kim Conley and Tyler Kendall.
Student accounts have a current balance of \$12,840.84.
- The general fund has a current balance of \$5,373.67. Income was \$270.00 from 50/50 raffle drawing at the football game, \$534.35 from Fred Meyer, \$71.59 from Five Guys and \$307.06 from Mike's Drive In. Expenses were \$188.73 for pizza at the jamboree and \$1,750.00 for the uniform carousel.
- V Reports of Standing Committees
a) Fundraising - Coordinator needed.
 Poinsettias reported by Jessica Mott. Sale was successful. A couple of orders did not get turned in causing some issues. Totals are not yet available.
- Basketball Concessions reported by Michelle Phillips. We have decided to offer parents a percentage of sales when working the concession stand. At the end of basketball season, 20% of the band profits will be split into shares and will be allocated to student accounts for those parents that worked shifts.
- Bunco reported by Kim Conley. Nothing to report as of yet.
- Spirit Mountain Bus reported by Jessica Mott. Checking availability for February 4th.

Dinner Night Out reported by Michelle Philiips. Next is Abby's Pizza on December 14th from 5-9pm. Voucher needed. 25% to band, still need to verify if that is 25% of sales or profit.

b) Scrip reported by Caralee Thygeson. Will send Dana an email for December totals.

c) Volunteer reported by Tania Flint and Becky Esterberg.
Sign Up Genius still in use. Working on getting Becky up to speed.

D) Uniforms reported by Caralee Thygeson.
Uniforms due with berets by December 9th.

E) Membership – Coordinator needed. No report.

VI Reports of Special Committees

a) Hawaii recap - Participants had a great time! Oregon City was well represented and no big issues during trip. Dana recalled several stories of a successful trip.

Kim made the following motion:

Check #2504 for \$1250 to Michelle Phillips for large item baggage fees from Gateway funds.

Check #2505 for \$105.50 to Tyler Kendall for the tour guide trip from Gateway funds.

Check #2506 for \$163.87 to transfer to student donations collected during the poinsettia sale, net of the stripe fees.

Check #2507 for \$1472.48 to transfer to booster account, money collected from online sales for poinsettia sale.

Cash withdrawals for a total of \$900.00 for the tour guide tip including fees of \$15 from the Gateway funds.

Debit transactions totalling \$8655.00 for Hawaiian Air baggage fees from Gateway funds.

Lisa seconded the motion and it was approved.

b) Beach Retreat – student accounts have been charged if no payment has been received.

c) Canada – 5/20 – 5/22. Cost will be \$415 per student and chaperones will receive a discounted rate, yet to be determined. Number of chaperones needed will be announced in January. Trip managed through ETSI. Registration and deposit due by December 16th.

VII New Business

- a) Pep band sign-ups will be done this week during class. Dana will have a list of shirts previously ordered for students that they can verify for Pep shirts. Sponsors for Pep band shirts are due by December 16th.
- b) Tyler will have a draft of By-Laws for review in January.

VIII Announcements

- a) Board planning meeting January 2nd at Abby's. All adults are welcome.
- b) Next Booster meeting January 10th at 7:30 in the band room. Moved from January 3rd which is a no-school day.

Adjourn