

Oregon City High School Band Boosters

Meeting Minutes

10/3/17

I Call to Order

Tania Flint called to order the regular meeting of the OCHS Band Boosters at 7:20 on October 3, 2017 at Oregon City High School in the Choir Room.

II Roll Call of the Board:

Tania Flint, Jessica Mott, Shelly McCoy, Kim Ossenkop, Marilyn Rich
All members were present.

III Approval of minutes from last meeting:

Minutes from the last meeting posted to the website and available in hard copy were not read aloud. Kim Ossenkop moved we approve the minutes from the April 4 2017 meeting. Shelley McCoy seconded. The motion was voted on and passed.

IV Treasurer's Report:

A) Booster Account. Booster Account Treasurer, Shelley McCoy, reported on the General Fund account. There is no current General Fund accounting balance from OSHS for this school year. June 30, 2017 balance 8,785.69. General Funds are used for supporting the band including some meals for homecoming, water/drinks/snack for performances, uniforms and supporting trips.

Current Equipment Fund balance \$17,550.52. Dana Henson reported that Equipment Fund is often used to purchase new instruments as they wear out or when bands need different instruments. Currently need a new bari saxophone. Tania Flint made motion to sanction Dana Henson to purchase a new bari saxophone with Band Booster Equipment Fund monies. Debra Banks seconded the motion. The motion was voted on and passed.

Shelley McCoy made the motion that, given the change in the Oregon City High School Booster Club Board, we update the signers on the On Point Band Booster account. Debra Banks seconded the motion. The motion was voted on and passed.

Shelley McCoy reported that the "Square" (electronic payment processing) was used for registration and silent auction payments at Pete's Cruise-In this year. The gross received was \$434.00 (\$409.00 Silent Auction and \$25.00 Registration Fees). The Square fees were \$11.94 for a net of \$422.06. Shelly McCoy made the motion that the \$422.06 be transferred from the On Point account to the OCHS general Booster account 116. Debra Banks seconded the motion. The motion was voted on and passed.

Shelley McCoy made the motion to use the "Square" for Pete's Cruise In registration and silent auction. Sarah Bach seconded the motion. The motion was voted on and passed.

B) Student Accounts. Student Account Treasurer, Kim Ossenkop, reported on the Student Fund account. Student accounts have a current balance of \$23,969.22. Student accounts are monies that students earn via OCHS Band fund raising opportunities. Students who participate earn a "share" of the fund raising and parents who participate generally earn a half share of the funding raising. Monies are pooled and split among the students/parents that participated that specific day. Tania Flint reported that it may take a month for funds to be available in student's accounts. Shelley McCoy reported that fundraiser can be used for trips, uniforms, concerts attire, fees and trips meals.

Kim Ossenkop reported student account income since reported in May, 2017. Pete's Cruise In: \$4660.25, Band Daze: \$5999.27 and Scrip order for August: \$549.43.

Tania Flint reported that parents can access their student's account via the Band Booster website and request a link to student accounts. Use the student's ID number to identify your child's account. Email student Accounts Treasurer to request monies to be transferred to activities/fees. Dana Henson is the OCHS staff person who authorizes monies to be pulled from student accounts. To access last year's accounts email Student Account Treasurer. Seniors from last year can move monies left in their account to sibling currently participating, to another student or donate back to band. Email student Account Treasurer to transfer.

V Reports of Standing Committees:

A) General Fundraising Information reported by Shelley McCoy, Jessica Mott and Tania Flint.

1. Different types of Fundraising-

*Student Fund Raisers (all net amount raised goes to student account) including Scrip, Band Daze and Pete's Cruise In.

*General Fund Raisers (all net amount raised goes to Band Booster General Fund) including restaurant nights out, 50/50 raffle, Fred Meyer Rewards card (*link you card to band general fund- check website for details) Past purchases from general fund include uniform carousal, meals and snack for various performance (Rose parade, Homecoming) Pep band T shirt. Booster are looking for Pep Band uniform business sponsorships.

*Combination Fund Raisers (portion of net amount raised goes to student and portion to general fund) including poinsettia sales, Snack Shack at Basketball Games.

2. Scrip orders reported by Caralee Thygeson. Scrip information and orders can access via online ordering or hardcopy. See band booster website for details.

3. Tania Flint reported on outcome of recent fundraising from Pete's Cruise In. 131 students participated (94 band, 10 JROTC, 27 cheer) 49 more than last year. Band and Cheer had different role and they performed during event. JROTC presented flag and helped with early set up. Overall profit was \$5953.00. Students and parents earned shares (student day of help= \$30.00, parent day of help=\$20.00, pre-show shares=\$13.00.

4. Shelley McCoy reported on recent Band Daze Fundraising. Was a big success this year, 87 band, flag and choir students participated with 19 parent drivers. \$73.61 was raised for each share and should be reflected in the student accounts. Parent drivers received $\frac{1}{2}$ share for their student's account.

B) Upcoming Fundraising.

1. Pie fundraiser reported by Tania Flint. Working on accessing "Willamette Valley Pies" to sale for student fundraiser. Approximately \$9-10 each to purchase and sell at approximately \$18.00 each. Tania Flint is anticipating getting information for this fund raiser out to students/parents next week with anticipated delivery November 17th.
2. Poinsettia fundraiser reported by Jessica Mott. Sales from October 27th to November 16th. Combination general fund and student account fund raiser. \$1.50 per plan to general fund and \$5.50 for smaller *****for larger to the student's account.
3. Tania Flint reported on *Sponsorship Letter" for students to send to family members and friends. Sponsorship monies go directly to student. Sponsors can request tax free donation. More specific information to come on Band Booster website.
4. Tania Flint reported on need to find businesses to sponsor winter pep band tee shirt. Ad spots on back of tee shirt \$150.00-\$500.00. Tania will confirm any district restriction on who can sponsor district sanctioned advertising.

C) Volunteer

1. Approved District Volunteer reported by Jessica Mott. All volunteers must have a background check. Link to access background check information is on the Band Booster website. If parents are participating in any overnight activities then finger printing is required. Fingerprint instructions are on DISTRICT website. Tania Flint has a list of overnight approved parents. Need to do the online approval every year regardless of if you have done fingerprint.
2. Information regarding the Official Parent Marching Uniform was reported by Tania Flint. Black Pants, black socks and black shoes, Band Crew Tee or sweatshirt, Black Jacket (if needed). Crew Shirts-Order by October 4, order forms are on Band Booster website.

3. Upcoming Volunteer needs reported by Jessica Mott and Tania Flint. Use SIGN UP Genius on website to see volunteer needs and sign up for slots. Upcoming events where for volunteers may be needed are:

-Homecoming; Dana Henson will send detailed information in email regarding Homecoming requirements and schedule. Call time 2:30 at the Stadium. Uniforms will be brought to stadium be put on at Stadium. Band will get pizza dinner from Boosters after parade. Adult admission to home coming game \$6.00

-Linfield (October 21)

-Bunco Planning (late Jan or early Feb)

-Veterans Day Band Concert (November 9)

all sophomores and seniors bring a dessert this year

-Fall Band Retreat Oct 6-8)

-Pep Band Concessions during basketball games (dates TBA)

D) Uniforms

Tania Flint reported that uniforms are no longer going home with students. They are kept in uniform room and students put them on and take off at school for each performance.

VI Upcoming Trips and activities reported by Tania Flint and Dana Henson

*Oct 6-8, 2017 Fall Band Retreat

*Oct 12, 2017 Homecoming Parade and Field Show

*Oct 21, 2017 Field Show at Linfield College

*Nov 9, 2017 Veteran's Day Concert (all bands)

*Jan-Feb 2018 Pep Band and Basketball Concessions

*March 23-26, 2018 Disneyland

*May 19-20, 2018 Teddy Bear Parade AND Florence Parade

VII New Agenda Items

A) DISNEYLAND CHAPERONES: Dana Henson reported that the number of parent chaperones needed for Disneyland trip (March 2018) will be determined by number of students going. Somewhere between 14-20

- B) chaperones. Anticipate knowing how many are needed by next week. Email Dana Henson if you are interested in being considered for Disneyland chaperoning. He will confirm how many and who before signing up with ETSI. Anticipate cost of \$850.00 per chaperone. May choose to travel with the Band group but not Chaperone then pay full price.

- C) New item for fund raising reported by Dana Henson. Received a donation check from ETSI to purchase a new piccolo. Dana Henson made the motion to use the ETSI donation to purchase a piccolo. Lisa Buck seconded the motion. The motion was voted on and passed

VIII Old Business -nothing to report.

IX Announcements/Calendar/Good of the Order

A) Next board planning meeting is October 23, 2017 at 8 pm.

B) Next booster meeting is November 7, 2017 at 7:30 pm at OCHS.

Meeting adjourned 8:20 pm