

# Oregon City Band Boosters, General Meeting

Date: August 23, 2023, 6:30-8:00pm  
Location: Oregon City High School, band room  
19761 S. Beaver Creek Rd.  
Oregon City, OR 97045

## Attendance/Call to Order:

### Role Call of the 2023 - '24 Board:

<u>Office</u>	<u>Name</u>	<u>Present</u>
President	Jessica Mott	X
Vice President	Mike Sterle	X
Secretary	Brian Paulsen	X
Treasurer, General Funds	Sue Unger	
Treasurer, Student Accounts	Andrea Reid	X

### Others in attendance:

Dana Henson, director of bands OCHS  
Denise Sterle, parent  
Karen & Denise Menke-Bowers, parents  
Anthony Hammerschmith, parent

*Meeting Called to Order by Jessica Mott at 6:35pm.*

WELCOME TO ALL IN ATTENDANCE

## **Approval of Previous Meeting's Minutes:**

\*\*\*Motion made to approve minutes of the August 23, 2023, meeting minutes by Andrea Reid.

*Motion passes.*

## **New Business:**

Sweatshirts -

\$35 for sweatshirts; no change from last year's design.

Marching band t-shirt costs (worn at basketball games) are included in marching band activity fees. Discussed possibility of soliciting sponsorships to interested local businesses.

## **Financial:**

OnPoint documentation/filing -

Discussed documentation and required filings with OnPoint Credit Union for Booster accounts. Talked about motivating circumstances for establishing the non-profit account originally, delinquency, mitigating factors that no longer necessitate account, and future dissolution.

Treasurer reports -

Discussed disposition of holdover funds in regard to accounts held by 2023 graduated seniors.

Fall Beach Retreat -

Dana Henson reviewed estimated costs. Informed the board about general rules for using Oregon City School District transportation for band functions; clarified that rules do not consider band performances in the community as “educational field trips”.

\*\*\*Motion made by Brian Paulsen to approve the use of \$5,000 in order to bring down individual attendee costs for Fall Beach Retreat.

*Motion passes.*

### **Reports from Standing Committees:**

Fundraising committee -

The autumn frozen pie fundraiser will begin during Band Camp; orders are due by 9/15, Mr. Henson takes delivery on 10/4. Pickups will be that evening at high school loading dock. 4:45pm arrival time for volunteers to distribute to student families.

Poinsettias sales run from 10/23 until 11/10 with vouchers valid to be redeemed between 11/17 and 12/06. Vouchers will be available to pick up about 11/15.

Band Daze fundraiser is tabled until further notice. Maps need to be redrawn. Will discuss again during September meeting.

Honey sales will begin ASAP and run through September. Discussed that this can be an ongoing fundraiser with product available year-round.

Dinner's Out fundraiser was held 8/23 (concurrent with Band Camp and Booster Meeting). Goal is to partner with a different local restaurant each month.

### **Volunteer Needs:**

Discussed needs on a general basis for band trips:

District requires 1:12 ratio (adult to student); ideally chaperones are available on a 1:8 basis for band functions. Chaperones must have complete the district volunteer application/background check process. Overnight chaperones must additionally be fingerprinted.

### **Upcoming Activities and Trips:**

Beach Retreat - Camp Wi-Ne-Ma, Cloverdale, Oregon  
September 23-25

Football pep/marching band (includes Color Guard) -  
Practices Tues/Thurs evenings each week.

First home game is September 9. See performance calendar for subsequent dates.

Homecoming (parade and field show) is October 20.

## **New Agenda Items:**

### Website -

Denise Sterle has been working diligently at reworking the Booster Club website at [www.ocbandparent.org](http://www.ocbandparent.org). All parents and students are encouraged to use this as a resource.

\*\*\*Motion made by Brian Paulsen to appoint Denise Sterle to the vacant position of Webmaster.

*Motion passes.*

### Instrument transportation for Homecoming -

Mr. Henson recently acquired a trailer for band use. Others in attendance also volunteered their services in transporting equipment and instrument cases to Pioneer Stadium during the Homecoming event to prevent the transportation failure from last year and to potentially reduce transportation costs to the band.

## **Reminders/Announcements/Good-of-the-order:**

### TrailBlazers invitation -

Mr. Henson received an invitation for the band to potentially perform at an upcoming Portland TrailBlazers home game during the current season. Acceptance and dates are still pending.

### Veteran's Day

The band would once again like to participate at the Veteran's Day parade in Albany. Details forthcoming.

Next Booster meeting will take place on September 13, 2023, at 6:30pm.

*Meeting adjourned by Jessica Mott at 8:00pm.*

Minutes prepared by:

A handwritten signature in black ink, appearing to read 'B. Paulsen', with a stylized, cursive script.

**Brian J. Paulsen, secretary**